

Your Name**Your email address****Your current contact number****Your current location**

Nationality

Date of Birth

Visas

Spoken Languages



Your photo should be a passport style photo.

You should be dressed in professional attire. No sunglasses, no hats.

And please remember to **smile!**

Career Objective

Write a brief description of your expectations in the yachting industry including the position you are seeking and mentioning your transferable skills. Keep it concise and to the point!

Example: I am looking to obtain a permanent position as an entry-level deckhand on a yacht between 80–300' where I may utilize my carpentry background and extensive watersport/boating background, and am happy to travel anywhere.

License and Certificates

Please list any yachting certificates or licenses relevant to the position that you seek. Remember to include the dates that these were obtained.

<i>License/Certificate Title</i>	<i>Date Obtained</i>	<i>Expiration Date If Applicable</i>
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Education

List any secondary or higher degrees obtained. This should be in order with the most recently obtained first. Date that the degree was obtained should also be listed

<i>Name of Institution</i>	<i>Area of Study</i>	<i>Date Obtained</i>
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Experience

Work experiences should be listed with most recent job first. Your work experience does not have to be purely boat experiences but any position that shows transferrable skills. Long gaps in between work experiences should ideally be explained.

<i>Boat/Company (Size/Build)</i>	<i>Position Held</i>	<i>Start Date – End Date</i>
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Detailed job description bullet pointed and possibly to include some of the following:

- Private or charter (How many? How long?), responsibilities held, areas cruised, number of subordinates, etc.
- What can you offer? What skills have you learned? What have you experienced?
- Tender driving (Size), Guest Interaction level (Parties, watersports, etc.)

Skills

Highlight those skills that pertain to yachting (e.g.: line handling, fishing, dive master, bartending, flower arranging). You should be prepared to speak about your experiences in these areas in an interview.

Interests & Hobbies

Offer a few things you like to do in your spare time.

References

Please include at least 3 recent references with current contact information: telephone and email addresses.

Having a clear and straightforward CV can help us to best highlight your abilities to a potential employer. Try to keep it to a 2 page maximum and be sure to always keep it up to date. Should you need further assistance, please contact us at crew@luxyachts.com.