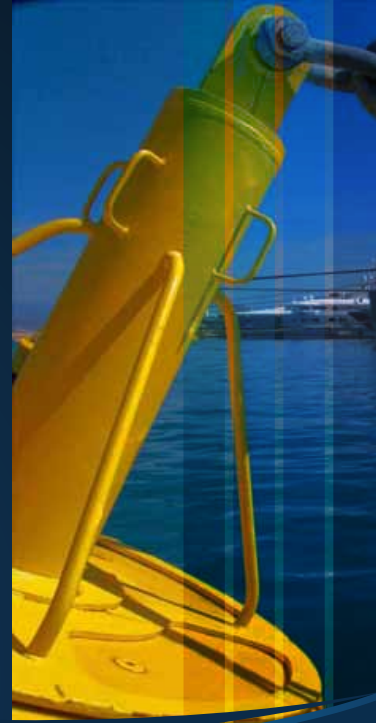


LUXURY *Yacht* GROUP



RELAX,  
SLEEP DEEPLY  
& LEAVE THE  
DETAILS TO US.

SHORE SUPPORT SERVICES PROPOSAL

# DELIVERY OF SHORE SUPPORT SERVICES

Establishing the appropriate communication structure between owner, captain and support company is paramount to the success of any yachting operation. Each yacht is assigned a shore support services manager who is your point person to provide direct solutions to your yacht's needs and help troubleshoot when problems arise. We believe that the following model is a tried and proven starting point for positive communications and may be adjusted as required.



# SERVICES PROVIDED



## ACCOUNTING

- Provide concise monthly summary of expenses & future forecasts
- Establish bank, credit card, and petty cash accounts
- Reconcile all accounts with expertise in dealing with foreign currencies
- Customize reports to seamlessly integrate your tax professional's
- Full disclosure accounting



## PAYROLL

- Process crew payroll via direct deposit or bank wire transfer
- Comply with appropriate payroll taxes and withholdings
- Generate and file proper annual reports
- Create EIN/FEIN registrations for yacht owning corporation
- Keep the beneficial owner protected



## CREW MANAGEMENT

- Monitor and maintain crew contracts
- Assist in visa/immigration processes
- Manage crew's health insurance policies
- Terminate crew employment agreement per owner's/captain's request in a professional manner
- Provide industry standards to owner and captain



## YACHT OPERATIONS

- Operate as a land based support network to assist the captain with all aspects of the yacht's operation
- Provide an expert team that are ISM certified
- Conduct an annual audit as required
- Liaise with global vendors for best in trade discounts
- Provide international mailing address' for parts and crew mail

# SHORE SUPPORT SERVICES COST BREAKDOWN

All services are offered under contract by Luxury Yacht Group and may be customized to suit both owner and captain.

Further details can be found in our Shore Support Services Agreement

| ACCOUNTING       | Annual Budget | Monthly Fee |
|------------------|---------------|-------------|
|                  | <\$750K       | \$1000      |
| \$750K to \$1.2M | \$1,500       |             |
| \$1.2M to \$2M   | \$2,000       |             |
| >\$2M            | Quote         |             |

| PAYROLL    | Number of Crew | Monthly Fee |
|------------|----------------|-------------|
|            | 4 or less      | \$250       |
| 5 – 8      | \$300          |             |
| 9 – 12     | \$350          |             |
| 13 or more | Quote          |             |

| CREW MANAGEMENT | Number of Crew | Monthly Fee |
|-----------------|----------------|-------------|
|                 | 4 or less      | \$250       |
| 5 – 8           | \$500          |             |
| 9 – 12          | \$750          |             |
| 13 or more      | Quote          |             |

| YACHT OPERATIONS | Annual Budget | Monthly Fee |
|------------------|---------------|-------------|
|                  | <\$750K       | \$1,000     |
| \$750K to \$1.2M | \$1,200       |             |
| \$1.2M to \$2M   | \$1,400       |             |
| >\$2M            | Quote         |             |

Contact us today for contract details.

